DRAFT

**REGULAR MEETING**

**September 7, 2022**

 The Board of Commissioners for the Lafourche Basin Levee District met this day in regular session at its official domicile at 21380 Highway 20 in Vacherie, Louisiana. The public was invited to attend via Teleconference and at the LBLD office. The meeting was called to order by its President, Eric Matherne, at 6:00 P.M.

 The meeting opened with a prayer and the pledge of allegiance to the flag.

Present: Commissioners… Craig Carter, Assumption Parish; President Eric Matherne, St. Charles Parish; Russell Loupe, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Larry Sorapuru, St. John the Baptist Parish; Arthur Bosworth IV, St. James Parish; Gary Watson, St. John the Baptist Parish; Commissioner James P. Jasmin, St. James Parish; Kevin Hebert, St. Charles Parish ; Jeffery Henry, Ascension Parish; and Marlin Rogers, St. Charles Parish were present.

 A quorum was present to conduct business.

Messrs. Spencer Long, Attorney; Donald Ray Henry, Executive Director; and Ms. Melanie Broden, Accounting Specialist were present. Ivy Chauvin, Sr., Assistant Executive Director, was absent.

 Commissioner Arthur J. Bosworth, IV made the motion to adopt the agenda. The motion was seconded by Vice. President Matherne called for a roll call vote. President Matherne called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr. (teleconference)
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* James P. Jasmin
* Marlin Rogers
* Kevin Hebert
* Eric Matherne

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nay, 0 absent and 0 abstained and 1 does not count (teleconference). The motion passed.

 There were no public comments on the agenda items.

 On motion of Commissioner James P. Jasmin, seconded by Vice-President Jeffery Henry, the minutes of the Regular Meeting of August 3, 2022 be accepted and filed in the minutes of the Board.

 President Matherne called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr. (teleconference)
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* James P. Jasmin
* Marlin Rogers
* Kevin Hebert
* Eric Matherne

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nay, 0 absent and 0 abstained and 1 does not count (teleconference). The motion passed.

On motion of Commissioner Arthur J. Bosworth, IV, seconded by Commissioner Russell Loupe, the following cash available for distribution of the month of August 31, 2022 be accepted and filed in the minutes of the Board.

**FIRST AMERICAN BANK:**

 **Checking account balance July 2022 $ 100,424.86**

 **Deposits/Transfer In – Aug.**

**Revenues/Refund $ 7,234.46**

 **Interest on Checking 13.83**

 **Funds transferred in 584,148.30 Operating Expenses/Other 518,827.06**

 **Funds transferred out 0.00**

 **TOTAL ACCOUNT BALANCE AUG. 31, 2022 $ 172,994.39**

**LAMP**

 **Account balance – July 4,005,123.57**

 **Funds transferred in 0.00**

 **Funds transferred out 350,000.00**

 **Interest Income Earned 7,446.57**

 **TOTAL ENDING BALANCE AUG. 31, 2022 $ 3,662,570.14**

**INVESTMENTS: BNY**

 **Discount Notes/T-Bills/Bonds 5,277,929.00**

**TOTAL CASH & INVESTMENTS AS OF AUG 31, 2022 $ 9,093,493.53**

 No public comments were made. President Matherne called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr. (teleconference)
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* James P. Jasmin
* Marlin Rogers
* Kevin Hebert
* Eric Matherne

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nay, 0 absent and 0 abstained and 1 does not count (teleconference). The motion passed.

 On motion of Commissioner Larry Sorapuru, seconded by Commissioner Arthur J. Bosworth, IV, the following resolution was proposed.

BE IT RESOLVED, that the Board of Commissioners approve the addendum dated July 8, 2022 for added VI. Design plans, specifications, and construction administration in addition to previously approved preliminary engineering fees for replacement of the existing metal roof system on warehouse and office, concrete paving of existing aggregate employee parking area and wooden fence at neighboring lot to replace existing fence.

Mr. Joseph Savoie explained the agenda item and received and answered questions from the Commissioners. President Matherne called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr. (teleconference)
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* James P. Jasmin
* Marlin Rogers
* Kevin Hebert
* Eric Matherne

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nay, 0 absent and 0 abstained and 1 does not count (teleconference). The motion passed.

 On motion of Vice-President Jeffery Henry, seconded by Commissioner Arthur J. Bosworth, IV, the following resolution was proposed.

BE IT RESOLVED, that the Board of Commissioners Annual Operation Budget of the Lafourche Basin Levee District for January 1, 2023 to December 31, 2023.

**LAFOURCHE BASIN LEVEE DISTRICT**

**BUDGET CALENDAR YEAR ENDING 2023**

**REVENUES BUDGET**

**Local Sources 2023**

**Ad Valorem Taxes-Current Year**

 **Ascension 421,000**

 **Assumption 72,000**

 **Lafourche 122,000**

 **St. Charles 3,111,000**

 **St. James 924,000**

 **St. John the Baptist 38,500**

 **TOTAL $ 4,688,500**

**Licenses and Permits**

 **Levee Permits 35,000**

 **TOTAL $ 35,000**

**Use of money and property**

 **Interest Earned-Investments**

 **LAMP 13,590**

**Treasury Bills 31,625**

 **Checking Account Interest 200**

 **Royalties 11,000**

 **Royalties-South Lafourche 1,000**

 **Miscellaneous 0**

 **TOTAL $ 57,415**

**Refund of Expenditures**

 **Flood Fight Refunds 0**

 **Refund-St. Charles Parish 0**

 **Refunds-CPRA 1,250,000**

 **Refund–St. Charles Parish 0**

 **Refund-State of LA 0**

 **TOTAL $ 1,250,000**

 **TOTAL LOCAL SOURCES $ 6,068,915**

**STATE SOURCES**

**Intergovernmental Revenue**

 **State Revenue Sharing**

 **Ascension 9,200**

 **St. Charles 52,000**

 **St. James 16,000**

 **St. John 4,000**

 **TOTAL STATE SOURCES $ 81,200**

**FEDERAL SOURCES**

 **FEMA (Fed. Emerg. Man. Agency) 0**

 **TOTAL FEDERAL SOURCES $ 0**

 **TOTAL OERATING REVENUES $ 6,150,115**

**EXECUTIVE**

**Personal Services**

 **Salaries and Wages**

 **President’s Salary 12,000**

 **Executive Secretary Salary 6,000**

 **Commissioners’ Per Diem 40,950**

 **TOTAL $ 58,950**

**Employee Benefits**

 **Social Security 3,655**

 **Medicare 855**

 **TOTAL $ 4,510**

 **TOTAL PERSONAL SERVICES $ 63,460**

**OPERATING SERVICES**

**Advertisements, Dues, Subscriptions**

 **Membership Dues 18,000**

 **TOTAL OPERATING SERVICES $ 18,000**

**TRAVEL AND OTHER CHARGES**

 **Travel**

 **President’s Expenses 4,000**

 **Commissioners’ Mileage 11,000**

 **Executive Secretary’s Expense**

 **Conventions, Seminars, Workshops**

 **In-State 36,000**

 **Out-of-State 22,000**

 **TOTAL TRAVEL/OTHER CHARGES $ 73,000**

 **TOTAL EXECUTIVE $ 154,460**

**ADMINISTRATIVE**

**Personal Services**

 **Salaries and Wages**

 **Administrative Salaries**

 **Regular 481,159**

 **Overtime 10,000**

 **TOTAL $ 491,159**

**Employee Benefits**

 **Social Security 30,452**

 **Retirement Contributions 98,232**

 **Group Insurance 113,953**

 **Medicare 7,122**

 **Group Ins. – Surviving Spouse 1,607**

 **Group Insurance-Retires 12,344**

 **TOTAL $ 263,710**

 **TOTAL PERSONAL SERVICES $ 754,869**

**Operating Services**

 **Advertisements, Dues, Subscriptions**

 **Legal Publication 10,000**

 **Subscriptions 700**

 **Membership Dues 3,600**

 **Advertisements 1,200**

 **TOTAL $ 15,500**

 **Computer System Expense**

 **Training 1,800**

 **Maintenance & Upgrade 6,500**

 **License Fee 14,000**

 **Software Support 0**

 **TOTAL $ 24,500**

**Communications**

 **Postage 500**

 **Telephone & Upgrade 15,000**

 **Radio Communications 0**

 **TOTAL $ 15,500**

**Rentals**

 **Rental of Equipment 1,000**

 **Uniform Rental 0**

 **TOTAL $ 1,000**

**Property & Equip Repairs/Outside Agent**

 **Building 7,000**

 **Office Machines and Equipment 2,000**

 **TOTAL $ 9,000**

**Maintenance Service-Contractual**

 **Pest Control 300**

 **Janitorial 3,000**

 **Office Machines and Equipment 4,500**

 **TOTAL $ 7,800**

 **Professional Services**

 **Annual Physical & Drug Screening 4,500**

 **Investment Consultant 12,000**

 **Board Attorney 40,000**

 **Accounting Services 40,000**

 **Audit Cost 4,350**

 **External Attorneys 15,000**

 **Public Relations 5,000**

 **Website 2,800**

 **TOTAL $ 123,650**

 **General Insurance**

 **Automobile Policy 11,000**

 **Public Official Bond 500**

 **Workmen’s Compensation 27,000**

 **Unemployment 1,000**

 **Fiduciary Liability/Identity Fraud 2,200**

 **Cyber Liability 4,000**

 **TOTAL $ 45,700**

 **TOTAL OPERATING SERVICES $ 240,450**

**MATERIAL AND SUPPLIES
 Office Supplies 10,000**

 **TOTAL $ 10,000**

 **Operating Supplies**

 **Medical & Drugs 100**

 **Materials & Supplies 700**

 **Vehicle Supplies (Gas, Oil) 2,500**

 **Janitorial Supplies 400**

 **TOTAL $ 3,700**

**Miscellaneous 5,000**

 **TOTAL $ 5,000**

 **TOTAL MATERIAL AND SUPPLIES $ 18,700**

**TRAVEL AND OTHER CHARGES**

 **Conventions, Seminars, Workshops**

 **In-State Expenses 10,000**

 **Out-of-State Expenses 5,000**

 **Permit Cost 500**

 **Investment Security Fees 6,000**

 **Unrealized Loss-Investments 0**

 **Miscellaneous 300**

 **TOTAL TRAVEL/OTHER CHARGES $ 21,800**

**CAPITAL OUTLAY**

**Acquisitions for Office**

 **Office Equipment 41,000**

 **Office Furniture 15,000**

 **Office Furniture 259,207**

 **Expedition/Carryall 0**

 **TOTAL CAPITAL OUTLAY $ 315,207**

**INTERGOVERNMENTAL**

 **State Government**

 **Civil Service 10,000**

 **TOTAL $ 10,000**

**Deduction for Pensions**

 **Ascension 16,840**

 **Assumption 2,880**

 **St. Charles 124,440**

 **St. James 36,960**

 **St. John the Baptist 1,540**

 **TOTAL $ 182,660**

 **Parish Government**

 **Parish Government 1,000**

 **TOTAL $ 1,000**

 **TOTAL INTERGOVERNMENTAL $ 193,660**

 **TOTAL ADMINISTRATIVE $ 1,544,686**

**LEVEE MAINTENANCE**

**Personal Services**

 **Salaries and Wages**

 **Maintenance Salaries**

 **Regular 1,239,604**

 **Overtime 80,000**

 **TOTAL $ 1,319,604**

 **Employee Benefits**

 **Social Security 81,815**

 **Retirement Contributions 263,921**

 **Group Insurance 596,583**

 **Medicare 19,134**

 **Group Ins – Surviving Spouse 4,671**

 **Group Insurance – Retires 47,127**

 **TOTAL $ 1,013,252**

 **TOTAL PERSONAL SERVICES $ 2,332,856**

**OPERATING SERVICES**

 **Advertisements, dues, Subscriptions**

 **Membership Dues 1,500**

 **Advertisements 1,500**

 **TOTAL $ 3,000**

 **Utilities**

 **Electricity 12,000**

 **Gas 1,000**

 **Water 600**

 **Garbage 150**

 **TOTAL $ 13,750**

 **Communications**

 **Telephone 2,500**

 **Radio 0**

 **TOTAL $ 2,500**

 **Rental**

 **Equipment 2,600**

 **Uniform Rental 32,000**

 **$ 34,600**

**Property & Equip Repairs/Outside Agent**

 **Buildings 0**

 **Vehicles 15,000**

 **Equipment and Machinery 22,000**

 **Boat and Motor 2,000**

 **Damage – Personal Property 1,000**

 **TOTAL $ 40,000**

 **Maintenance Service-Contractual**

 **Pest Control 800**

 **Auction Software Services 300**

 **Furniture & Fixtures 5,000**

 **TOTAL $ 6,100**

 **Professional Services**

 **Annual Physical & Drug Screening 13,000**

 **TOTAL $ 13,000**

 **General Insurance**

 **Automobile Policy 100,000**

 **Buildings/Contents 6,500**

 **Mobile Equipment Floater 26,500**

 **General Liability 95,000**

 **Marine - Hull P & I 16,000**

 **Workmen’s Compensation 60,000**

 **Pollution Liability 26,500**

 **Vessel Pollution Liability 2,800**

 **Terrorism 1,800**

 **Flood Insurance 3,700**

 **TOTAL $ 338,800**

 **TOTAL OPERATING SERVICES $ 451,750**

**MATERIALS AND SUPPLIES**

**Operating Supplies**

 **Shop Supplies 11,000**

 **TOTAL $ 11,000**

 **Equipment Supplies**

 **Gasoline 24,000**

 **Lubricants 20,000**

 **Diesel Fuel 225,000**

 **Tires 20,000**

 **Tubes 400**

 **Batteries 3,200**

 **Janitorial 12,000**

 **Miscellaneous 7,000**

 **TOTAL $ 311,600**

 **Materials**

 **Levee Materials**

 **Limestone 50,000**

 **Sand 50,000**

 **Dirt 50,000**

 **Rock 3,000**

 **Culverts & Concrete 2,000**

 **Equipment & Vehicle Parts 100,000**

 **Chemicals 2,750**

 **Miscellaneous 5,000**

 **Workmen’s Tools 3,500**

 **TOTAL $ 266,250**

**Safety Program**

 **Equipment 12,000**

 **Supplies 2,000**

 **TOTAL $ 14,000**

**Contingencies and Emergencies**

 **Emergencies/Contingencies 6,000**

 **Flood Fight Contingency 2,000**

 **TOTAL $ 8,000**

 **TOTAL MATERIALS AND SUPPLIES $ 610,850**

**TRAVEL AND OTHER CHARGES**

**Conventions, Seminars, Workshops**

 **In-State 2,000**

 **Out-of-State 1,000**

 **Escort Fees 2,000**

 **Miscellaneous 2,000**

 **TOTAL TRAVEL/OTHER CHARGES $ 7,000**

**CAPITAL OUTLAY**

 **Building Improvements 297,600**

 **TOTAL $ 297,600**

**Acquisition of Vehicles**

**Pickup Trucks 0**

 **TOTAL $ 0**

 **Acquisition of Heavy Equipment**

 **Rotary Mowers 28,000**

 **Tractors 105,000**

 **Road Grader 0**

 **Finishing Mower 18,000**

 **Weed Sprayer 4,000**

 **Track w/ Tiger Flail Mower 0**

 **Utility Vehicle 24,000**

 **Dump Truck 175,000**

 **Skid Loader 80,000**

 **TOTAL $ 434,000**

**Acquisition of Other Equipment**

 **Power Chain Saws 600**

 **Weed Trimmers 750**

 **Back Pack Blower 600**

 **Riding Mower-61” Turf Tiger 0**

 **Tire Changer 0**

 **TOTAL $ 1,950**

 **TOTAL CAPITAL OUTLAY $ 733,550**

 **TOTAL LEVEE MAINTENANCE $ 4,136,006**

**LEVEE PROJECTS**

 **Materials**

 **Expropriation of Property 0**

 **Lubricants 0**

 **Diesel 0**

 **Parts 0**

 **Supplies 0**

 **Materials** **0**

 **TOTAL $ 0**

**Operating Services**

 **Project Engineers Reimbursed 1,600,000**

 **Project Engineer Surveying 0**

 **Rainfall Study**  **0**

 **TOTAL $ 1,600,000**

 **TOTAL LEVEE PROJECTS $ 1,600,000**

 **TOTAL OPERATING EXPENDITURES $ 7,435,152**

**ESTIMATED EXCESS OPERATING**

 **REVENUE/ (DEFICIT) OVER**

 **OPERATING EXPENDITURES $(1,285,037)**

**NON-OPERATING INCOME/DISBURSEMENTS**

**OTHER DISBURSMENTS**

**Transfers**

**Transfers to Other Funds**

 **Lafourche Basin Levee District**

 **Upper Barataria Project Invoices 0**

 **UBP-Ad Valorem Tax (.97 mils) 1,090,000**

 **Sunset Drainage Levee District 0**

 **TOTAL OTHER DISBURSEMENTS $ 1,090,000**

**ESTIMATED SURPLUS/DEFICIT**

**AT DECEMBER 31 $(2,375,037)**

**ESTIMATED FUND BALANCE**

 **At December 31, 2022 8,870,955**

**ESTIMATED FUND BALANCE**

 **At December 31, 2023**

 **TOTAL** **$ 6,495,919**

**LAFOURCHE BASIN LEVEE DISTRICT**

**PROJECT DETAILS**

**Bayou Des Allemands Flood Gate**

 **Expenses**

 **Engineering 1,600,000**

 **Construction Cost**  **0**

 **Total Project Cost** **$ 1,600,000**

 **Funding**

 **Louisiana Fiscal Planning and Control** **$ 1,253,100**

 **Net Expenditures to LBLD $ 346,900**

President Matherne called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Michael McKinney, Sr. (teleconference)
* Arthur Bosworth IV
* Larry Sorapuru
* Russell Loupe
* Gary Watson
* Jeffery Henry
* Craig Carter
* James P. Jasmin
* Marlin Rogers
* Kevin Hebert
* Eric Matherne

NAYS: None

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nay, 0 absent and 0 abstained and 1 does not count (teleconference). The motion passed.

 Mr. Elliott Boudreaux, CSRS, Inc., and Kyle Galloway, GIS, gave the highlights on the Upper Barataria Project.

**Sunset Levee 7.5’ Lift**

* + **July 27th 2022: CPRA approved final plans and closed out all comments with approval to begin advertisement.**
	+ **August 19th: Pre-bid meeting and site visit held at Paradis Volunteer Fire Department**
	+ **September 7th: Final bids due at 2:00PM**
	+ **Once bids are received, LBLD will submit copies of lowest bids to CPRA for review.**
	+ **CPRA will review bids and then advise LBLD on contract award and Notice to Proceed.**

**Reach 5B - Badeaux Lane Alternative Analysis**

* + **10% Design and Badeaux Lane concepts underway with real estate damages and infrastructure realignment costs**
	+ **CSRS scheduling meeting with St. Charles Parish to review**
* **USACE Reach G & H**
	+ **St. Paul’s District to begin engineering and design on Reaches G & H once Design Agreement (DA) is executed between MVP and MVN.**
	+ **Anticipated 30–60-day turnaround for Design Agreement execution.**
	+ **LBLD coordinating with CPRA as local sponsor to determine next steps for design team role to ensure USACE alignment**
		- **H&H modeling, Segment 4, Permitting**
		- **DC Trip - MVFCA Fall Delegation Visit**
	+ **September 17-21**
	+ **CSRS preparing leave behind with UBRR overview and recent financial positioning accomplishments.**

Commissioner Arthur J. Bosworth, IV made a motion to adjourn and Commissioner Gary Watson seconded his motion.

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 PRESIDENT

AJ

09/12/2022